



Affix Passport Size Photo

## ADMISSION FORM

### STUDENT'S PROFILE

Name (In Capital Letters) : \_\_\_\_\_

Admission Sought for Class: \_\_\_\_\_ Academic Year:

Date of birth :   -   -     Gender: Male  Female

Residential Address : \_\_\_\_\_

Religion : \_\_\_\_\_ Nationality : \_\_\_\_\_

Father's Name : \_\_\_\_\_ Occupation : \_\_\_\_\_

Mother's Name : \_\_\_\_\_ Occupation : \_\_\_\_\_

How many children are there in the family? : \_\_\_\_\_

Has the child had any formal schooling? : \_\_\_\_\_

Siblings presently studying in the school : \_\_\_\_\_

Mobile Number : \_\_\_\_\_ House Number : \_\_\_\_\_

Student's Registration No : \_\_\_\_\_

### DOCUMENTS SUBMITTED

1. School Leaving Certificate:

2. Fee Deposit Slip:

Parent's Signature

Admission granted in Class \_\_\_\_\_ Section \_\_\_\_\_

Date: \_\_\_\_\_

Principal's Signature

## TERMS & CONDITIONS

1. Admission form must be filled in with due care by the parents/guardian. Any change in residential address, mobile / landline numbers, etc. should be intimated to the school in writing duly signed by parents / guardian (changes would not be accepted over phone, SMS).
2. Original transfer certificate from previous school and proof of education of the child (photocopy of mark sheet/report card) should be submitted before the academic year begins.
3. Any misbehaviour/misconduct by the student/parent/guardian will lead to rustication of the student without any prior notice.
4. If you wish to avail school transport, please enquire about the routes in operation at the time of admission. Request for diversion or modification of the existing routes may be considered but the decision will be taken by transport in-charge.
5. School management is authorised to make any of the following changes in transport with prior notice/intimation to the parents.
  - ‡ Change in pick-up and drop timings
  - ‡ Change in pick-up and drop points
  - ‡ Change in order of pick-up and drop points
6. The School may facilitate availability of books & uniform through stalls at the campus (for a day) prior to the commencement of the classes. Such date would be intimated to parents/guardians/students through mail/SMS.

## DECLARATION

(To be signed by Parent/Guardian at the time of admission only)

1. We acknowledge that this application does not automatically admit our child to Leaders Inn School. Leaders Inn School reserves the right to make a final decision with respect to admission.
2. We acknowledge that, should this application be accepted, our child and we (her/his parents or guardians) undertake to abide by the policies and regulations of the School and we understand that in serious instances of breach like, damage to school property, bodily harm to another student/teacher, our child may be asked to leave the school.
3. We acknowledge that, upon acceptance of this application we agree to pay the total fee as applicable and abide by the billing options outlined in the fee schedule as informed by the school from time to time.
4. We acknowledge that the school will take reasonable care and exercise due diligence within its premises and during school activities, it will bear no responsibility should the applicant exercise any reckless and/or careless behaviour that may endanger her/his safety and others around and as such cause harm or injury to herself/himself and others.
5. We declare that all previous medical and psychological histories are correctly reported on the admission form.
6. On leaving the school, our child shall return any school property they might have borrowed during their time of study in the school.
7. We agree that Leaders Inn School reserves the right of refunding/not refunding the tuition fee (or any such fee which is paid at the time of admission), in case the child leaves/gets transferred during the course of the Academic Year.

I \_\_\_\_\_ father of/ mother of/ guardian of \_\_\_\_\_ have applied for admission of my ward into class \_\_\_\_\_. I have read and accept the Terms & Conditions / Declaration of the school.

Parent's Signature

## FOR OFFICE USE ONLY

Fee Slip Received	Yes <input type="checkbox"/>	No <input type="checkbox"/>
School Leaving Certificate Received	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Admission Granted	Yes <input type="checkbox"/>	No <input type="checkbox"/>
ID No. Issued	<input type="text"/>	

Office Superintendent's Signature

Date \_\_\_\_\_